



ETHICS COMMISSION CITY AND COUNTY OF SAN FRANCISCO

Permit Processing Code of Conduct (adopted by Ethics Commission January 10, 2005)

Preamble

The people of San Francisco are entitled to fair and equitable processes for the review and approval of permit applications by City departments. To this end and pursuant to section 3.400(c) of the San Francisco Campaign and Governmental Conduct Code, the Ethics Commission adopts this Permit Processing Code of Conduct to guide the Department of Building Inspection, the Planning Department and the Department of Public Works, and members of the public who use their services.

For the Staff

As an employee or officer working on matters related to permits issued by the Department of Building Inspection, the Planning Department or the Department of Public Works, I will be honest in my dealings with permit applicants, permit consultants, members of the public and my colleagues. I will enforce compliance with Building, Planning and Public Works Codes and requirements in a consistent manner.

For the Public

I will be sensitive to the fact that officers and employees of the City must adhere to laws and rules that govern their conduct and I will respect their procedures. I will provide full, clear and accurate information to the officers and employees of the City.

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MICHAEL L. GARCIA
CHAIRPERSON

MICHELE ANGLADE
VICE-CHAIRPERSON

EMI GUSUKUMA
COMMISSIONER

JOE LYNN
COMMISSIONER

WAUKEEN Q. MCCOY
COMMISSIONER

JOHN ST. CROIX
EXECUTIVE DIRECTOR